

Overview

Our whole school homework policy has been designed and implemented to ensure that students are actively preparing for their assessments and becoming independent learners across the key stages. All homework links to assessment preparation and honing skills that students will need for their examinations. This policy and the steps that have been put in place are to support, encourage and motivate our students for them to feel fully prepared during assessment periods and develop independence.

Key stage 3:

Frequency, format and duration

A minimum of 20 minutes silent or reading aloud to a parent/ carer using their Accelerated Reader book.

Creative Studies weekly drawing task on rotation

What should be set for homework: assessment preparation

For Key Stage 3 students that are completing assessments each term students should be set:

A knowledge retention revision-based homework actively using their knowledge organizer and/ or a digital platform to evidence their knowledge and skills in preparation for upcoming assessments.

These should be checked during week 3 and/or 6 of each half term. If departments wish to set for the half term ahead this is fine, please ensure you check in with students regarding progress and track on class charts accordingly.

Homework tasks should take approximately 30 minutes to complete and should support students in preparation for upcoming assessments.

Setting Homework

As a department, teachers should set homework during week 2 and week 5 each half term. Teachers will be responsible for adding this information on Class Charts and uploading resources and information.

Students records the due date in their student planners. Teachers are responsible for giving students any additional resources that are needed in order for students to complete the tasks outlined on Class charts.

Monitoring of Homework

During week 3/6 teachers will need to monitor the submission of homework using classcharts.

Using the view homework tab click the student button to view your class list, uploads from students and then simply add – marked next to those that have completed the tasks set and not marked next to the students name. Thereafter return to view homework tab and click submission. At this points students that have completed tasks will be highlighted in green, and those that have been unsuccessfully will be highlighted in red.

Rewarding students:

Click 'Award all submitted' and click the homework visa point. Please ensure that you give some form of verbal praise and feedback to students at this stage also.

Incomplete homework:

Click 'Negative/ homework/Missed homework'

Catch up: Snack and Study/ Catch up Cafe

'Missed homework catch up homework catch up required'

How catch-up sessions work

In the first instance give students a catch-up window and offer snack and study/ catch up cafe support for your deadline of a week and/or departmental catch up.

At the end of the half term Assistant Principals for KS3/4 will complete a data capture and inform curriculum leaders/ Year teams of students that have been unsuccessful and may need support or encouragement.

During the second half term a bespoke Snack and Study/ Catch up Cafe will take place with year teams/ HLTAs and subject specialists to support to help students catch up on their homework and prepare for assessment.

Key stage 4:

Frequency, format and duration

Homework only needs to be set if subjects feel that it will benefit the students and prepare them for their termly assessment. If homework is not set, students should have clear recourses in the assessment journal that state how they can independently study for their termly assessments.

Homework tasks should take a maximum of **60 minutes** a subject across the two-week period.

What should be set for homework: Assessment Preparation

Students homework should be focused around building knowledge and skills to prepare them for their termly assessments. Where possible, subjects should include exam-based questions to equip students with the tools for their final exams.

Setting Homework

As a department, core subject teachers should set homework once every two weeks. Option subjects can set homework can be set the same, if they feel it is necessary. Students records the due date in their student planners. Teachers are responsible for giving students any additional resources that are needed in order for students to activity complete the tasks outlined on Class charts.

Monitoring of Homework

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