



Ormiston Victory Academy

Ormiston Victory Academy
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November 2024

Dear Parents and Carers

Year 11 Parents' Evening 12th December 2024 – In Person Event

We would like to invite you to take part in our Year 11 Parents' Evening on Thursday 12th December 2024. It is so important for you to engage in your child's learning and find out about the progress they are making.

We have decided to run the evening as a physical parents evening, so that you can meet teachers in-person at the academy. The evening runs from 4pm to 7pm.

The academy uses an intuitive and easy-to-use online booking system to book and manage your appointments. This allows parents/carers to choose their own appointment times with teachers and you will receive an email confirming your bookings.

We want to support parents/carers to ensure that it is a positive experience; please refer to the Parents' Guide below detailing the step-by-step process of how to book appointments. On the academy website under the 'Virtual Parents' Evening' section there is also further guidance and a video to help.

Please visit <https://ormistonvictory.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter). Appointments open at midday on Friday 22nd November and will close on Thursday 12th December at midday. Should you wish to make any changes after this date please contact s.mullen@ormistonvictoryacademy.co.uk.

If you do not have access to the internet, please get in contact and we will be happy to support. Equally, if you have any further questions, please do not hesitate to contact your child's form tutor in the first instance.

Yours sincerely,

Mrs O Ballentine
Vice Principal

Mr O Willis
Assistant Principal for Outcomes

Parents' Guide for Booking Appointments

Browse to <https://ormistonvictory.schoolcloud.co.uk/>

Welcome to the ORMISTON VICTORY parents' evening booking system. Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

Your Details

Title	First Name	Surname
Mrs	Rachael	Abbot

Email	Confirm Email
rab004@gmail.com	rab004@gmail.com

Student's Details

First Name	Surname	Date Of Birth
Ben	Abbot	20 July 2000

Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.

Parents' Evening

This parents' evening is an opportunity to meet your child's teacher. Please enter the school via the main entrance and sign in at reception.

Click a date to continue:

- Thursday, 16th March
Open for bookings
- Friday, 17th March
Open for bookings

[I'm unable to attend](#)

Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all of the dates listed? Click *I'm unable to attend*.

Choose Booking Mode

Select how you'd like to book your appointments using the option below, and then hit Next.

Automatic
Automatically book the best possible times based on your availability

Manual
Choose the time you would like to see each teacher

[Next](#)

Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device.

Choose Teachers

Set the earliest and latest times you can attend, select which teachers you'd like to see, and then press the button to continue.

Choose earliest and latest times

14:00 14:36 15:24 16:12 17:00

Your availability: 14:00 - 17:00

Step 4: Select Availability

Drag the sliders at the top of the screen to indicate the earliest and latest you can attend.

Choose Teachers

If there is a teacher you do not wish to see, please untick them before you continue.

Ben Abbot

Mr J Brown (BENCO) Mrs A Wheeler (Class 11A)

[Continue to Book Appointments](#)

Step 5: Choose Teachers

Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.

Confirm Appointment Times

The following appointments have been reserved for two minutes. If you're happy with them, please choose the Accept button at the bottom.

Teacher	Student	Subject	Room
17:10 Mr J Sinclair	Ben	English	E6
17:25 Mrs D Mumford	Ben	Mathematics	M2
17:45 Dr R Monamara	Andrew	French	L4

[Accept Appointments](#) [Cancel Appointments](#)

Step 6: Book Appointments (Automatic)

If you choose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose *Accept* at the bottom left.

If it isn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode.

	Mr J Brown SENCO (A2) Ben	Miss B Patel Class 10E (H3) Andrew	Mrs A Wheeler Class 11A (L1) Ben
16:30		✓	
16:40			
16:50	+		+
17:00			+

Step 7: Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you'd like to discuss or raise anything beforehand.

Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.



Time	Teacher	Student	Subject	Room
16:30	Mr J Brown	Ben	SENCO	A2
16:40	Miss B Patel	Andrew	Class 10E	H3
16:50	Mr J Brown	Ben	SENCO	A2
16:50	Miss B Patel	Andrew	Class 10E	H3
16:50	Mrs A Wheeler	Ben	Class 11A	L1
17:00	Mr J Brown	Ben	SENCO	A2
17:00	Miss B Patel	Andrew	Class 10E	H3
17:00	Mrs A Wheeler	Ben	Class 11A	L1

Step 8: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.

FAQ

Q. How long are the appointments?

A. Appointments are 5 minutes in duration. For in-person events teachers are located in the main building on the ground and first floor.

Q. What happens if a teacher is fully booked?

A. It is always a challenge to offer enough appointments and we would therefore ask you to prioritise appointment requests for the subjects where you feel the need is greatest. You can email the member of staff to get feedback at another time – please see the email addresses on the following page. Alternatively, you can join a teacher's waiting list and leave a message to request contact at another time.

Teacher Email Addresses for Year 11

Subject	Teacher name	Email address
Art	Mrs R. Mizon	R.Mizon@ormistonvictoryacademy.co.uk
Art	Miss I. Shields	I.Shields@ormistonvictoryacademy.co.uk
Beauty	Mrs T. Woodhouse	T.Woodhouse@ormistonvictoryacademy.co.uk
Business BTEC	Mrs O. Ballentine	O.Ballentine@ormistonvictoryacademy.co.uk
Business BTEC	Mrs J. Pepper	J.Pepper@ormistonvictoryacademy.co.uk
Business BTEC	Mr D. Ballentine	D.Ballentine@ormistonvictoryacademy.co.uk
Child Care & Education	Mrs R. Willis	R.Willis@ormistonvictoryacademy.co.uk
Child Care & Education	Mrs T. Woodhouse	T.Woodhouse@ormistonvictoryacademy.co.uk
Computing	Mr A. Butcher	A.Butcher@ormistonvictoryacademy.co.uk
Creative Media	Mr J. Colebrook	J.Colebrook@ormistonvictoryacademy.co.uk
DT Engineering	Miss L. Tushingham	L.Tushingham@ormistonvictoryacademy.co.uk
DT Engineering	Mr D. Grimes	D.Grimes@ormistonvictoryacademy.co.uk
Economics	Mr D. Ballentine	D.Ballentine@ormistonvictoryacademy.co.uk
English	Mr R. Dixon	R.Dixon@ormistonvictoryacademy.co.uk
English	Miss C. Read	C.Read@ormistonvictoryacademy.co.uk
English	Ms R. Maxwell-Hunt	R.Maxwell-Hunt@ormistonvictoryacademy.co.uk
English	Mrs R. Goldspink	R.Goldspink@ormistonvictoryacademy.co.uk
English	Ms K. Reader	K.Reader@ormistonvictoryacademy.co.uk
English	Mr G. Todd	G.Todd@ormistonvictoryacademy.co.uk
English	Mr R. Cole	R.Cole@ormistonvictoryacademy.co.uk
English	Mr A. Gleed	A.Gleed@ormistonvictoryacademy.co.uk
French	Ms K. Rose	K.Rose@ormistonvictoryacademy.co.uk
Geography	Miss T. Burrows	T.Burrows@ormistonvictoryacademy.co.uk
Geography	Mr J. Crosson-Rogers	J.Crosson-Rogers@ormistonvictoryacademy.co.uk
Geography	Miss C. Crane	C.Crane@ormistonvictoryacademy.co.uk
Geography	Mrs L. Rowe	L.Rowe@ormistonvictoryacademy.co.uk
History	Miss A. Fairhead	A.Fairhead@ormistonvictoryacademy.co.uk
History	Mr L. Mayhew	L.Mayhew@ormistonvictoryacademy.co.uk
History	Mr D. Thorrold	D.Thorrold@ormistonvictoryacademy.co.uk
Information Technology	Mr A. Butcher	A.Butcher@ormistonvictoryacademy.co.uk
Information Technology	Mr M. Smith	M.Smith3@ormistonvictoryacademy.co.uk
Mandarin	Ms N. Lin	N.Lin@ormistonvictoryacademy.co.uk
Mathematics	Dr N. Shamoan	N.Shamoan@ormistonvictoryacademy.co.uk
Mathematics	Miss A. Hazell	A.Hazell@ormistonvictoryacademy.co.uk
Mathematics	Miss Z. Bradshaw	Z.Bradshaw@ormistonvictoryacademy.co.uk
Mathematics	Miss S. Person	S.Person@ormistonvictoryacademy.co.uk
Mathematics	Mr K. Palmer	K.Palmer@ormistonvictoryacademy.co.uk
Mathematics	Miss C. Matthews	C.Matthews@ormistonvictoryacademy.co.uk
Mathematics	Mrs N. Taylor	N.Taylor@ormistonvictoryacademy.co.uk
Music	Mr T. Shelbourn	T.Shelbourn@ormistonvictoryacademy.co.uk

Performing Arts	Mrs L. Dalglish	L.Dalglish@ormistonvictoryacademy.co.uk
Philosophy	Mrs A. Cordy	A.Cordy@ormistonvictoryacademy.co.uk
Photography	Miss A. Church	A.Church@ormistonvictoryacademy.co.uk
Photography	Mrs F. Richards	F.Richards@ormistonvictoryacademy.co.uk
Science	Mrs E. Hurst	E.Hurst@ormistonvictoryacademy.co.uk
Science	Mr A. James	A.James@ormistonvictoryacademy.co.uk
Science	Mr J. Kendrick-Eriksen	J.Kendrick-Eriksen@ormistonvictoryacademy.co.uk
Science	Mr A. Van Raalte	A.VanRaalte@ormistonvictoryacademy.co.uk
Science	Mrs L. Dwight	L.Dwight@ormistonvictoryacademy.co.uk
Science	Mrs A. Fox	A.Fox@ormistonvictoryacademy.co.uk
Science	Mr M. Foster	M.Foster@ormistonvictoryacademy.co.uk
Science	Mr J. Wortley	J.Wortley@ormistonvictoryacademy.co.uk
Spanish	Mr A. Dearmer	A.Dearmer@ormistonvictoryacademy.co.uk
Spanish	Mrs E. Baiao	E.Baiao@ormistonvictoryacademy.co.uk
Sport BTEC	Mrs L. Bunning	L.Bunning@ormistonvictoryacademy.co.uk
Sport BTEC	Mrs K. Webb	K.Webb@ormistonvictoryacademy.co.uk
Travel & Tourism	Mrs J. Pepper	J.Pepper@ormistonvictoryacademy.co.uk