

SEND Information Report for Ormiston Victory Academy 2025-2026

The Special Educational Needs and Disability Regulations (2014) require the academy to publish certain information regarding our provision for students with SEND. We hope that parents of current and prospective students find this report helpful and we encourage all interested parties to contact the academy for more information.

Who are we and what is our shared vision for students?

Our Shared Vision: Ormiston Victory Academy is a Multi-Academy Trust sponsored, co-educational school, serving students in the 11–18 age range. At Victory we have an inclusive admissions policy and welcome students from all background into our vibrant and diverse community, including those with Special Educational Needs and Disabilities (SEND) in all 4 broad areas of need -

- cognition and learning (C&L),
- social communication and interaction (S,C & I),
- social emotional and mental health (SEMH)
- sensory and physical disability (PD) (including complex medical).

The SEND Code of Practice (2015) states that

“A child or young person has SEN if they have a learning difficulty or disability which calls for special educational provision to be made for him or her” and

“A child of compulsory school age or a young person has a learning difficulty or disability if he or she:

- has a significantly greater difficulty in learning than the majority of others of the same age, or
- has a disability which prevents or hinders him or her from making use of facilities of a kind generally provided for others of the same age in mainstream schools or mainstream post-16 institutions” (DFE, 2015, Xiii & Xiv p. 15 & 16)

At Victory, we aim to ensure that all students, including those with SEND, have access to a broad and balanced education, both in and out of the classroom, to enable them to achieve their full potential. All students at Ormiston Victory are valued; we want all of them to achieve and be equipped to succeed as independent adults and well-rounded members of society. We strive to support all students in realising their goals and aspirations.

Who We Are: Ormiston Victory Academy has a special educational needs team, which is based in St George's House. It is led by Dr Dawn Allen, Director of SEND & SENDCo. She holds the National SENDCo qualification (NASENCo) and is responsible for overseeing the identification of special educational needs in the academy and managing the provision for these students. Dr Allen is supported by the SEND Manager, Mrs Juliet Cole, and a team of Higher Level Teaching Assistants (HLTAs) and Learning & Teaching Assistants (LTAs) who support in lessons and deliver group and 1:1 interventions.

How do we identify and assess students with SEND?

Year 6 Transition: We maintain good relationships and work closely with primary feeder schools, especially throughout the summer term, in order to discuss and gain a better understanding of the needs of students coming to our academy. We also meet with families, and the children themselves, to ensure their voice is heard when planning how best to meet their needs. As part of the academy's transition programme, the SEND team offers additional small group and 1:1 visits. Prior attainment data (eg. Year 6 SATS,) is also looked at to help identify need.

Assessment/Monitoring: During the Autumn Term of Year 7, we use assessments such as CATs, GL Reading, Maths and Science assessments and STAR reading tests. This is continued through to Year 11, in the form of reading tests, spelling tests, numeracy tests and complete observations/work scrutiny. We continue to monitor students and support teaching staff, pastoral teams and parents in ensuring that we provide effective support. Teaching and Pastoral staff may also make referrals to the SEND team if they feel that a student may be experiencing barriers to learning.

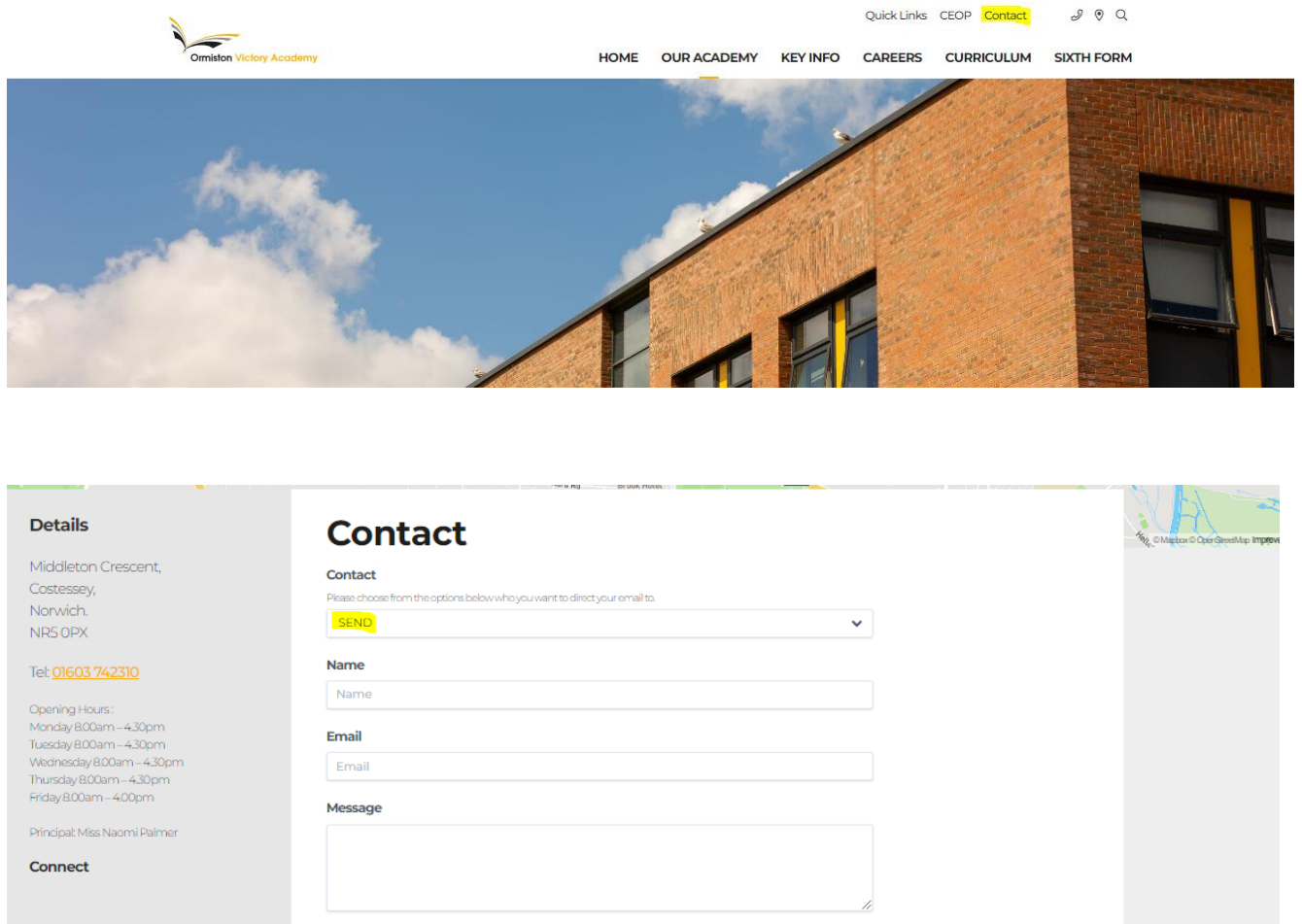
Consistent Communication: The Director of SEND operates 'an open door policy' for all students, parents/carers or staff to discuss concerns at any time. We actively encourage parental contact by telephone or in person at the earliest opportunity, with the SEND or Pastoral Teams, should any concerns or general queries arise

How do we know if students have special educational needs?

By ensuring our means of identifying and assessing our students remain effective and consistent, we are able to identify students early and take appropriate action to make sure they are well supported.

What should parents/carers do if they think their child may have special educational needs?

If you think your child has a need that has not been previously identified, in the first instance, please contact Dr Dawn Allen (Director of SEND & SENCo) on d.allen@ormistonvictoryacademy.co.uk **01603 742310 Ext: 233** or Mrs Juliet Cle (Deputy SENDCo) on j.cole@ormistonvictoryacademy.co.uk **01603 742310 Ext: 265** directly to discuss your concerns, or complete our online contact form and select SEND from the drop down menu (see below).



The screenshot shows the Ormiston Victory Academy website. At the top, there is a navigation bar with the school's logo on the left and a menu on the right. The menu includes 'Quick Links', 'CEOP', 'Contact' (highlighted in yellow), and icons for a printer, location, and search. Below the navigation bar is a horizontal menu with links: 'HOME', 'OUR ACADEMY', 'KEY INFO', 'CAREERS', 'CURRICULUM', and 'SIXTH FORM'. The main header image is a photograph of a brick building under a blue sky with white clouds. Below the header, the 'Contact' page is displayed. On the left, a 'Details' sidebar contains the school's address (Middleton Crescent, Costessey, Norwich, NR5 0PX), telephone number (01603 742310), opening hours (Monday 8:00am-4:30pm, Tuesday 8:00am-4:30pm, Wednesday 8:00am-4:30pm, Thursday 8:00am-4:30pm, Friday 8:00am-4:00pm), and principal (Miss Naomi Palmer). The main content area is titled 'Contact' and includes a dropdown menu to select the recipient (currently set to 'SEND'), followed by input fields for 'Name', 'Email', and a 'Message' text area. A small map is visible on the right side of the page.

Details

Middleton Crescent,
Costessey,
Norwich,
NR5 0PX

Tel: **01603 742310**

Opening Hours:
Monday 8:00am – 4:30pm
Tuesday 8:00am – 4:30pm
Wednesday 8:00am – 4:30pm
Thursday 8:00am – 4:30pm
Friday 8:00am – 4:00pm

Principal: Miss Naomi Palmer

Connect

Contact

Please choose from the options below who you want to direct your email to.

SEND

Name

Name

Email

Email

Message

Following this, we will discuss and record your concerns, carry out in school assessments and observations if appropriate and in some cases liaise with external agencies for additional advice, information and guidance.

How does the academy evaluate the effectiveness of the SEND provision?

The Director of SEND works closely with the Senior Leadership Team keeping them updated and informed about the wellbeing, progress and attainment of students with SEND.

The Director of SEND and SEND Manager operate an 'open door' policy and encourage parents/carers to make contact whenever they feel the need, via telephone or in person, to help us evaluate the effectiveness of the provision that their child is receiving. We hold termly parent/carer events to more formally review individual support for students with EHCPs and we also encourage students to communicate with SEND staff regarding their needs and provision.

We report termly at Local Governing Body (LGB) meetings to review what is working well and what future improvements can be made. Student, staff and parent questionnaires are used alongside learning walks, lesson observations, and book scrutiny, as part of the academy monitoring and evaluation cycle. Academy data is used to enable us to compare how we are performing against other schools in the Local Authority and nationally.

The Director of SEND produces a detailed OAT SEND Self-Evaluation Framework (SEF) document and action plan to identify strengths and areas for improvement/development.

We have a team of Inclusive Learning Ambassadors who meet regularly with Dr Allen and also represent SEND student voice within the whole academy Ambassador team.

What are the academy's policies for teaching students with SEND?

Quality first teaching (QFT) and in-class adaptations are fundamental to our approach to teaching students with SEND. As we are an inclusive academy, where possible, students are fully integrated into life at the academy. It is important to us that all students are supported to make progress and have high aspirations.

If your child has been identified as having special educational needs, our teachers will use a range of strategies to make reasonable adjustments, within their classrooms, to enable them to better access the curriculum; using a variety of teaching and learning styles and adapted resources/equipment.

The academy offers training to all staff through a varied CPD programme. SEND specific sessions are incorporated into this programme. Quality First Teaching and in-class adaptations for students with SEND always underpin our staff training, exploring how such adjustments can enhance the support provided to students with SEND within the classroom environment and helping to break down their barriers to learning.

Students with SEND have a Pupil Passport which is created in partnership with student and parents. We jointly explore what their strengths are, what they enjoy, and what they feel helps them to learn best. This student-centred approach outlines their needs, gives key support strategies to teachers and other support teams, and is updated termly.

Some students may require additional support that is beyond that which quality first teaching and SEND support can provide, and may therefore benefit from an education, health and care needs assessment (EHCNA). If this assessment is accepted by the Local Authority, students receive an EHC Plan, which could be in place until the age of 25. Students with an EHC Plan may receive additional adult support in lessons, or they may access small group or 1:1 intervention.

The learning environment and academy site is adapted to ensure that it is safe and accessible for all students. Teachers arrange furniture to suit the groups and individual needs of key students they are teaching, and use displays effectively to help all students to progress. There are lifts in both the Main and Platinum Building and external doors to all blocks are adapted for students, staff and visitors with restricted mobility. Accessibility is planned for in line with the accessibility plan (see link). Students can be supported moving around the site by the SEND and student support teams where necessary.

What additional support is available for students with SEND?

When joining the academy in Year 7, students identified with significant learning difficulties compared to their peers often have access to smaller teaching groups for their core subjects (English, Maths and Science) in year 7, usually with additional adult support. Some students, usually those with EHCPs who would struggle significantly moving from a primary to a secondary setting, may access the majority of their lessons via our HIVE 2 curriculum provision. This allows them to experience a broad and balanced curriculum within a much smaller classroom environment with less day-to-day transitions. The aim of HIVE 2 is to bridge the transition gap and enable students to prepare to join mainstream school lessons by the end of year 7. Students with SEND will have a keyworker; this may be their Head of Year Behaviour (HOYB) Head of Year Pastoral (HOYP), their form tutor or a LTA. These key people work with teaching staff to help them support the students they teach more effectively.

Key actions, decision making processes and evaluation of student progress are shared with parents at three points per year in line with the Special Educational Needs Code of Practice 2014. Where appropriate, interventions and support may also be carried out by external agencies, such as Sensory Support, Occupational Therapists, Child and Adolescent Mental Health (CAMHS), Educational Psychology and Specialist Teacher (through the Local Authority) and the Norfolk SEND and Inclusion Team.

Interventions usually run for 6 – 12 week and are discussed with the subject teachers, Head of Year, Assistant Principal for the Key Stage, the Director of SEND and SEND Manager, then agreed based on need. Interventions are recorded and reviewed using Provision Map, which then tracks provision and impact for each child over time.

How do we support students with Social, Emotional and Mental Health (SEMH) Needs?

The academy has a structured pastoral support system; each year group has an Assistant Principal, a Head of Year, a Head of Year Behaviour and a Head of Year Pastoral & Safeguarding. The Director of SEND and SEND Manager work closely with year teams, supporting staff to ensure they can meet the needs of the individuals across their year groups.

We allocate a buddy to new students to support them settling in and a key ethos of the academy is that 'every child will have one trusted adult they can talk to'.

Students who may struggle at times to communicate their needs or regulate their emotions in lessons have access to a safe space to reset and return to lessons, rather than going directly to the RTL behaviour room – either the HIVE or IFL, dependent on level of need.

Our SEMH Mentor and specialist LTAs use techniques such as social stories and CBT based approaches to support these students back into the classroom and work closely with teachers to minimise potential triggers. Suspensions are avoided unless completely necessary and we use our best endeavours and a wide variety of alternative strategies to keep these to a minimum.

Within the PHSE curriculum, additional LTA support may be put in place when looking at key topics around relationships and life choices. Vulnerable students are encouraged to spend their break and lunchtimes in the library or the SEND lunch club.

What additional activities are available for students with SEND?

We believe that all students should have access to the full range of enrichment opportunities at Victory and pride ourselves in the fact that students with SEND participate in high numbers (favourably comparable with students without SEND) in enrichment activities. LTAs are frequently allocated to support SEND students on trips and SEND risk assessments are carried out prior to visits and trip.

A wide variety of enrichment activities and clubs are on offer at Victory:

<https://ormistonvictoryacademy.co.uk/curriculum/enrichment/enrichment-clubs>

All clubs have been audited for accessibility in terms of SEND to ensure there are no barriers to participation or that appropriate adjustments can be put in place. For students who may prefer smaller, less busy enrichment club, we also offer HIVE Enrichment activities which include crafting, board games and gardening. HIVE homework club is also available 3 afternoons per week.

Who is involved in supporting students with SEND?

All staff at Victory are responsible for supporting students with SEND, whether that be subject teachers, site team, Housekeeper, Pastoral Staff or the Senior Leadership team (SLT). Our EAA (Exams Access Arrangements) Centre Manager is Mrs Angie Landles. Our SEND Manager is Mrs Juliet Cole and our Director of SEND & SENDCo is Dr Dawn Allen, who has successfully completed the National Qualification for Special Educational Needs (NASENCo).

Key staff possessing expertise in SEND are:

Mr Paul Duncan	Assistant Principal for SEND
Dr Dawn Allen	Director of SEND & SENDCo
Miss Melissa Youngman	Assistant Principal for Attendance and Safeguarding
Mrs Juliet Cole	SEND Manager
Mrs Angie Landles	EAA Centre Manager & HLTA Literacy
Mrs Nicola Taylor	HLTA Numeracy
Mrs Elizabeth Cork	HLTA Numeracy
Miss Carley Stone	LTA SEMH
Mrs Tracy Chamberlain	HLTA Speech & Language
Mrs Juliann Challen	SEMH Mentor
Mrs Melanie Duffin	LTA Sensory Support/Dyslexia

In addition, we work with the following specialists: Educational Psychologists, CAMHS, Sensory Support Services for Visual and Hearing Impairments, Occupational Therapy, Schools & Community Team, Physiotherapy, Matthew Project, MIND, Norfolk LGBTQ+, Targeted Youth Support Services (TYSS), the in-school counsellor and MAP.

Other strategies utilised to support our students with specific SEND include:

- Overlays,
- Blue-tack (in place of other concentration aids)
- Large print resources
- Access to ICT equipment and laptops
- Adaptive furniture and equipment in creative lessons Science laboratories and PE
- Lifts (students have either peer support or LTA support moving around site and using the lifts)
- Disabled toilets on all floors
- Lexonik Leap & Lexonik Advance
- Rapid Plus reading comprehension intervention
- Beat Dyslexia intervention
- Secondary Language Link
- Safe Spaces
- Calm Down Cards
- Early movement or medical passes
- SEND lunch clubs

How do we work with Parents/Carers?

Parents/carers are key in supporting development and wellbeing and we recognise the expert knowledge they have of their own children's needs. We endeavour to provide support and information to parents/carers in a timely, easily accessible way so that we can work together as a team to help achieve the best possible outcomes (in all areas of development) for the child. We are therefore keen to build strong relationships with parents/carers of the children in our care and to liaise with them to share useful strategies or techniques which are used at home as well as those in school. The Director of SEND is contactable at d.allen@ormistonvictoryacademy.co.uk or by telephone on **01603 742310 Ext: 233** to discuss any concerns or answer any questions.

Parents/carers are invited to contact the academy at any time if they wish to discuss any issues or concerns. They are expected to attend annual reviews for students

with an EHC Plan and all students and parents/carers are encouraged to meet with the SEND team each term to review provision in place and progress being made.

Parents/carers are warmly welcomed at parents evenings, settling in evening in Year 7, open days/evenings and raising achievement evenings in Year 10 and 11 (see academy calendar for more details (<https://ormistonvictoryacademy.co.uk/>))

What should I do if I am not happy with the provision?

Sometimes misunderstandings can arise and parents may feel that they wish to register a complaint about the way that their child's special educational needs are being met. The academy has a clear complaints procedure which is outlined below:

Step 1: The parent/carer asks to meet with the Director of SEND to discuss their concerns

Step 2: If parent/carer is still not satisfied with the response they have received, contact should be made with the Vice Principal for Student Engagement (Ms Le Fur), who will either meet with the complainants or arrange a meeting with another member of the Leadership Team.

Step 3: If there is still dissatisfaction, parent/carer would use the academy complaints policy, which is published on the academy website.

Useful Links:

Our SEND Policy

[OAT-SEND-Policy-2024-25.pdf \(ormistonvictoryacademy.co.uk\)](https://ormistonvictoryacademy.co.uk/admin/wp-content/uploads/sites/51/2023/10/Victory-SEND-Policy-2024-25.pdf)

Our Accessibility Plan

<https://ormistonvictoryacademy.co.uk/admin/wp-content/uploads/sites/51/2023/10/Victory-Accessibility-Plan-updated-Oct-2023.pdf>

DfE SEND Code of Practice (2015)

<https://www.gov.uk/government/publications/send-code-of-practice-0-to-25>

Children and Families Act (2014)

<https://www.legislation.gov.uk/ukpga/2014/6/contents/enacted>

Norfolk SENDIASS

<https://www.norfolksendiass.org.uk/>

Norfolk SEND Local Offer

<https://www.norfolk.gov.uk/children-and-families/send-local-offer>